

## **KEHA Mini-Grants for Study or Research**

In 1984, KEHA established a fund to provide money for research or study in the form of mini-grants. These grants are awarded annually.

The amount of each grant is based upon interest earned on designated restricted funds and the number of applications received. No grant larger than \$500 will be awarded. KEHA members, County Family Consumer Science Extension Agents or Family Consumer Science Extension Specialists are eligible for the mini-grants.

The Committee to review applications shall be appointed by the State KEHA President. **Selection emphasizes the benefits to KEHA.**

Recipients are announced and awards made at the KEHA Annual Meeting. The grant is to be used within 12 months of the award date with a written statement of accomplishment to the KEHA 2<sup>nd</sup> Vice President.

The mini-grants shall be used for:

- Expenses for researching new educational programs. Grant cannot be used for actual implementation of program;
- Expenses for attending educational workshop or conference that will benefit KEHA;
- Tuition for formal course work; or,
- Other aspects of research or study programs.

The criteria for judging are:

- 40% needs assessment, financial, personal and/or county;
- 15% identification of problem;
- 15% goals and objectives; and,
- 30% specific plan to benefit KEHA.

If the request is approved and funds awarded, a written report and list of actual expenses will be due within 12 months of the award date. Send report to the KEHA 2<sup>nd</sup> Vice President.

The application form follows this description and is due March 1 to the KEHA 2<sup>nd</sup> Vice-President.

# KEHA STUDY OR RESEARCH MINI-GRANT APPLICATION

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NAME \_\_\_\_\_ COUNTY \_\_\_\_\_

ADDRESS \_\_\_\_\_  
Street or Box Number

\_\_\_\_\_ City State Zip Code

Check One:

\_\_\_\_\_ County Extension Agent for Family & Consumer Sciences

\_\_\_\_\_ Extension Specialist for Family & Consumer Sciences

\_\_\_\_\_ Kentucky Extension Homemakers Association Member

Application Number: \_\_\_\_\_

For Judging Only

Send to: Julie Hook  
KEHA 2nd Vice President  
74 County Road 1021  
Cunningham, KY 42035  
Phone: (270) 559-8603  
Email: julie.hook@carlisle.kyschools.us

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**KEHA MINI-GRANT APPLICATION, *CONTINUED***

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Title of Project \_\_\_\_\_

Date Proposed Project Will Begin \_\_\_\_\_ End \_\_\_\_\_

Amount Requested for Project (max. \$500) \$ \_\_\_\_\_

Have you previously received a KEHA mini-grant? Yes \_\_\_\_\_ No \_\_\_\_\_

Identify the problem that utilization of this mini-grant would correct.

Describe the course of action needed, i.e. workshops, leader training, etc.

Outline a plan for sharing the information obtained with KEHA members.

List other sources of money.

Provide Budget.

A written report and list of actual expenses will be due within 12 months of the award date. Send report to the KEHA 2nd Vice President.

If, for any reason, you are unable to complete the project described above, all monies must be returned to the Kentucky Extension Homemakers Association, Inc.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

Application Number \_\_\_\_\_  
For Judging Only

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