



KENTUCKY MASTER FARM HOMEMAKERS GUILD

POSITION DESCRIPTION – PRESIDENT

QUALIFICATIONS: Must have been a member of the Guild for at least three (3) years, have held a state Guild office, attended at least three (3) state meetings, and be knowledgeable of the objectives and goals of the Guild.

TERM OF OFFICE: President shall serve for a term of three (3) years and shall not hold the same office for more than one consecutive term. The term of office will begin July 1 of the year of appointment.

SPECIFIC RESPONSIBILITIES:

- Preside over all Kentucky Master Farm Homemakers Guild meetings.
- Represent the Kentucky Master Farm Homemakers Guild at the Kentucky Extension Homemaker Association (KEHA) spring and fall board meetings.
- Provide a brief report on the activities of the Kentucky Master Farm Homemakers Guilds activities at the spring and fall board meetings of the KEHA.
- Appoint an Audit Committee each year to examine the Guild's treasurer's records. Committee appointment shall follow the Guild's bylaws.
- Ensure that an official Kentucky Master Farm Homemakers Guild pin be purchased and presented to each new member at the annual spring Guild meeting.
- Ensure that new member(s) are recognized and honored at the annual spring Guild meeting.
- Appoint all committees other than the Nominating and may serve as ex officio of all committees other than the Nominating Committee.
- Prepare or direct the preparation of a fall/winter newsletter to be sent to all active Kentucky Master Farm Homemaker Guild members.
- Serve as an advisory member of the Executive Committee for the succeeding year after term as President.
- After serving as President shall serve as International Chairman for a three-year term running concurrently with the incoming President's term.

MENTOR: MFHG Past President and University of Kentucky MFHG Advisor