



KENTUCKY MASTER FARM HOMEMAKERS GUILD

POSITION DESCRIPTION – 1st VICE PRESIDENT

QUALIFICATIONS: Must have been a member of the Guild for at least three (3) years, have held a state Guild office, and attended at least three (3) state meetings, and be knowledgeable of the objectives and goals of the Guild.

TERM OF OFFICE: 1st Vice President shall serve for a term of three (3) years and shall not hold the same office for more than one consecutive term. The term of office will begin July 1 of the year of election.

SPECIFIC RESPONSIBILITIES:

- Serve as aide to the MFHG President.
- Attend all Kentucky MFHG business meetings, Executive Committee, MFHG Annual Spring Meeting, and special called meetings.
- Responsible for presiding over all meetings in the absence of the President.
- Serve as Chairman of the Banquest Committee for the annual Guild Spring meeting at the Kentucky Extension Homemakers Association State Annual Meeting.
- Provide the inspirational, devotional and/or invocation for all MFHG meetings.
- Perform all other duties as may be assigned by the President.
- Perform all duties of the President in their absence or inability to serve and to assume the office of MFHG President in the event of a vacancy in that office.
- Promote a close working relationship between the MFHG Board and the MFHG membership.

MENTOR: MFHG President and University of Kentucky MFHG Advisor