

## KEHA ANNUAL BUSINESS MEETING

### RULES OF THE CONVENTION

1. The bylaws of the state organization shall be observed at all times.
2. Voting delegates must be members of KEHA, Inc. The voting body consists of two (2) voting delegates from each county. Only voting delegates shall sit in the section reserved for voting members. Voting delegates must be seated in reserved area before the meeting starts.
3. All Board of Director members and voting delegates shall have the privilege of making motions and entering into debates. Only voting delegates and the president may vote.
4. All motions offered from the floor shall be written, signed by the maker, and presented to the Presiding Officer.
5. To obtain the floor, a voting delegate shall rise, address the chair, identify herself/himself by name and organization or position, then wait for recognition before speaking.
6. Discussion is limited to two (2) minutes for each speaker and no one may speak twice on any question until all others desiring the floor have spoken, and not more than twice if anyone objects.
7. Only announcements of vital nature and general interest shall be made from the platform; notes, messages, and motions shall be passed to the Presiding Officer.
8. The Parliamentarian advises on parliamentary procedures when asked to do so, and gives an opinion based on the parliamentary authority of the state organization.
9. These rules may be suspended by a two-thirds (2/3) vote of the voting body.

**Please, out of courtesy, mute cell phones or set to “vibrate” only.**

## **KEHA ANNUAL MEETING**

### ***VOTING DELEGATES ROLE AND RESPONSIBILITIES***

Each county holding membership in the Kentucky Extension Homemakers Association shall have two voting delegates for the KEHA State Business Meeting. (ARTICLE II, Section 3, paragraph 2) Annual dues of the KEHA are payable by December 15 of each year to the KEHA State Treasurer and shall be delinquent if not postmarked by December 31. Any county whose dues are delinquent will not have the privilege of voting at the annual business meeting of the KEHA. (ARTICLE V, Section 1, a., second sentence)

At least two weeks prior to the state annual meeting, information packets will be sent to each county office via the University of Kentucky email system. Copies should be provided to each voting delegate when received by the county. Packets may include credentials for any candidates to be elected, proposed bylaw changes and other necessary information.

Serving as a voting delegate is an important duty. Delegates should study the documents sent to them so they can represent their county and the state organization wisely.

If a designated county voting delegate finds she cannot attend the annual meeting, an alternate should be chosen as soon as possible and her registration sent to the KEHA State Treasurer. The delegate packet should be given to the alternate so she can study the issues and be prepared.

Upon arriving at the annual meeting site, a delegate should sign in at the KEHA registration desk as soon as possible and pick up additional delegate information. This second packet will include items such as convention rules, treasurer's report, auditor's report, proposed budget and other important papers.

Delegates arriving at the annual meeting site on the day of the business meeting should plan to be duly registered at least one-half hour before the start of the business meeting and in their seats at least ten minutes prior to the start of the meeting unless otherwise instructed.

Before an annual meeting can transact any business, the roll call committee chairman (see Appendix page 32) must officially report the number of registered delegates. Since this must be the first thing done after opening ceremonies, late registration can delay the start of the meeting even though it is otherwise ready to begin.

Official voting delegates wanting to address the annual meeting should go to a microphone and be recognized by the presiding officer. They clearly state their name, title (if any) and their county. An example would be, "Madame President, I am Jane Doe, Alpha County Voting Delegate." The delegate then states her question or remark, waiting at the microphone for an answer or resuming her seat, whichever is appropriate.

Each delegate will receive a voting card to use when voting on an issue. Cards will be left on the chairs after the business meeting is concluded so they can be reused.

Any questions about the delegate process may be referred to the KEHA State Parliamentarian.

## **KEHA ANNUAL BUSINESS MEETING**

**10:00 a.m. May 11, 2022**

**OWENSBORO, KY**

Inspirational	Ann Porter, Leadership Development Chair
Pledge to the Flag	Ann Porter, Leadership Development Chair
Call to Order	Karen Hill, President
Roll Call Committee Report	Cyndy Humble, Lake Cumberland President
Adoption of Rules of Convention	Alice Brown, Parliamentarian
2021 Minutes	Judy Jackson, Secretary
Treasurer's Report	Harlene Welch, Treasurer
Audit Committee Report	Elaine Stevens, Chairperson
Bylaws Committee Report	Barbara Seiter, Chairperson
Leadership Academy Committee Report	Ann Porter, Leadership Development Chairperson
Nominating Committee Report	Judy Jackson, Chairperson
Election of Officers and Chairmen	Karen Hill, President
2022-23 Proposed Budget	Harlene Welch, Treasurer
President's Report	Karen Hill, President
Other Business	
Announcements	
Adjourn	

## 2021-2022 President's Report

We have continued to have some interesting times in the last year, haven't we? We still planned to have meetings and other events and luckily, we were able to proceed with some of them but also had to cancel some out of caution and safety for our members. I sincerely hope that this year brings some normalcy back into our lives, if we even remember what that looks like.

I am so proud that we were able to successfully host the 2021 NVON Conference in Owensboro. The conference got rave reviews from everyone who attended. We planned Area Meetings, and some went off as planned but others had to be cancelled due to safety precautions. Once again, some area and county officers were asked to stay in office for extra terms since elections couldn't be held but our members rose to the occasion and did what was necessary to keep KEHA running.

We were able to hold in-person Fall and Spring Board meetings with just a few modifications and conducted business as usual. We made it work to get the job done. For the first time ever, KEHA had a one-day track of sessions at the Extension Volunteer Form. We presented 6 sessions that were developed and led by KEHA members and were very well received. I was so proud to be a small part of that day.

Membership did show a slight increase in 2021 with a current membership of 10,879. We still have work to do to get back to pre-pandemic levels and I am looking forward to a new membership campaign to do that.

Even with some restrictions still in place I am happy to share these numbers to showcase how active our members continue to be in our communities. Here is the breakdown for each educational area.

- 4-H Youth Development: KEHA clubs and county organizations provided more the \$5,200 in 4-H camp scholarships
- Cultural Arts: KEHA clubs and county organizations generated more the \$8,500 to support KEHA and community projects through sales of cultural arts/crafts items.
- Environment, Housing and Energy: More than 660 members implemented landscaping practices to attract bees, birds, or butterflies.
- Family and Individual Development: More than 700 members participated in a program or lesson focused on self-care.
- Food, Nutrition and Health: More than 1,800 members donated to a local food pantry.
- International: KEHA clubs and county organizations completed projects addressing 16 of 17 United Nations Sustainable Development Goals.
- Leadership Development: KEHA members/clubs reported more than 133,000 volunteer hours for COMMUNITY activities and events.
- Management and Safety: More than 1,200 members indicated they feel prepared to protect their money from fraud because of KEHA programming.

Here are some more statistics that I think will make you proud to be a member of KEHA!

- Members annually report more than 400,000 volunteer hours with a value of more than \$9.4 million dollars to the Commonwealth.
- Donations through KEHA to the University of Kentucky Ovarian Cancer Research Fund surpassed the \$1.56 million mark in 2022 and average more than \$28,000 annually.
- KEHA organizations from the state level to local clubs annually present a total of more than \$40,000 in scholarships for higher education.

We continue to be a very viable part of our communities and I hope we can continue that for many years to come. I am proud to have served as your President and am looking forward to many more years of membership. I encourage you to get involved on your area and state levels. You will make lifelong friends and meet many new friends across the state.

Karen Hill  
KEHA President 2019-2022

## **KEHA Annual Business Meeting**

**1:00 p.m. June 22, 2021**

**Bowling Green, KY.**

**Karen Yerkey, Leadership and Development Chair brought the Inspirational and led in the Pledge to the Flag.**

**Meeting was called to order by President Karen Hill at 1:00 p.m. CDT.**

**Roll Call Committee Report was given by Nancy Smith, Purchase Area President. Showing voting delegates properly representing 97 counties. By direction of the committee she moved that this report be accepted. Coming from committee no second was needed. Motion carried.**

**Janet Hobbs, Acting Parliamentarian reported that copies of the Rules of Convention are in each voting delegate packet. She moved that by direction of the committee they be accepted. Coming from committee, no second was needed. Motion carried.**

**Judy Jackson, Secretary read the minutes of the 2019 Kentucky Extension Homemakers Association Annual Business Meeting (advising that there were no 2020 minutes due to Covid Pandemic not allowing for a KEHA state Meeting). There were no corrections or additions. Minutes were approved as written.**

**Treasurer Harlene Welch gave the 2019-2020 Fiscal Year Financial Report as provided in the Voting Delegate packets.**

**Ann Porter, Audit Committee Chair, reported on behalf of the Audit committee that the financial records for the 2020-2021 fiscal year had been reviewed by the committee and found to be in order. She moved to accept this report. Coming from committee, no second was needed. Motion carried.**

**Debbie Pierce, By-Laws Committee Chair, reviewed proposed amendments to Article 1, Item 3. On behalf of the committee, she moved acceptance of the amendment. Coming from committee, no second was needed, Motion carried.**

**Debbie Pierce, By-laws Committee Chair, reviewed proposed amendments to Article III, Section 4. On behalf of the committee, she moved to accept the amendments. Coming from committee, no second was needed. Motion carried.**

**Debbie Pierce, By-laws Committee Chair, reviewed proposed amendments to Article III, Section 5. On behalf of the committee, she moved to accept the amendment. Coming from committee, no second was needed. Motion carried.**

Debbie Pierce, By-laws Committee Chair, reviewed proposed amendments to Article III, Section 6. On behalf of the committee, she moved to accept the amendment. Coming from committee, no second was needed. Motion carried.

Debbie Pierce, By-laws Committee Chair, reviewed proposed amendments to Article III, Section 7. On behalf of the committee, she moved to accept the amendment. Coming from committee, no second is needed. Motion carried.

Debbie Pierce, Bylaws Committee Chair, reviews proposed amendments to Article VI, Section 1. On behalf of the committee, she moved to accept the amendment. Coming from committee, no second was needed. Motion carried.

Marilyn Watson, Nominating Committee Chair on behalf of the Nominating committee reported that credentials were received for seven positions prior to the 30-day deadline established in the KEHA bylaws. All credentials received were reviewed and found to be in order. The following nominees now stand for election to the positions noted:

- 1<sup>st</sup> Vice President – Henrietta Sheffel
- 2<sup>nd</sup> Vice President – Julie Hook
- Cultural Arts and Heritage Chair – Barbara Seiter
- Environment, Housing and Energy Chair – Linda Padgett
- Family and Individual Development Chair – Dottie Crouch
- Food, Nutrition and Health Chair – Sharon Fields
- Leadership Development Chair – Betty Duvall

No credentials were received prior to the 30-day deadline for the following positions.

- President -elect
- Treasurer
- International Chair
- Marketing and Publicity Chair

Marilyn Watson, Nominating Committee Chair moved to accept this report. Coming from committee, no second was needed. Motion carried.

A separate vote was taken for each of the positions we had credentials for. All were approved. Nominations from the floor were then requested for each of the 4 positions that we did not receive credentials for. There were no nominations from the floor for any of the positions.

If there are no nominations from the floor any of the positions, we will refer to the By-Laws regarding each position.

If there is a vacancy in the office of President-Elect, the 1<sup>st</sup> Vice President shall assume the duties of the President-Elect and an election for President will be held at the next KEHA annual meeting.

If there is no one nominated for the office of Treasurer, the current Treasurer shall serve until her successor is elected or appointed.

If there is no one nominated for International Chair or Marketing and Publicity Chair, they shall serve until their successor is elected or appointed. Following this meeting we planned to talk with the current officer and chairmen to see if they will continue to serve in their position. The Executive Committee will be responsible for making appointments to fill the vacancy occurring in any elected position except for President or President-Elect. The appointment shall be for the remainder of the unexpired term. Any open position will be announced, and credentials will be accepted that are postmarked within 30 days of the announcement.

The 2021-2022 Proposed KEHA Budget shared in Voting Delegate packets was presented by Treasurer Harlene Welch. There were no questions. On behalf of the Budget and Finance Committee she moved that it be accepted. Coming from committee no second was needed. Motion carried.

Karen Yerkey, Leadership and Development Chairman gave a report on the successful Leadership Academy that was held at Blue Licks Battlefield State Park in March 2020. She hopes to be able to continue with another Leadership Academy in the future.

Karen Hill would like to thank the planning committee for the Leadership Academy. She asked that they stand as she called their name: Ann Porter, Debbie Pierce, Cyndy Humble, Harlene Welch and Karen Yerkey., Committee Chair. Karen would also like to thank Sally Mineer with UK who was instrumental in the planning of this as well as Kim Henken, KEHA Advisor.

President Karen Hill reported that copies of the President's Report are in the voting delegate packets.

There being no other business, President Karen Hill adjourned the meeting at 2:00 p.m. CDT.

Judy Jackson

KEHA Secretary





## PROPOSED KEHA BYLAWS CHANGES

This document includes proposed changes to the KEHA Bylaws. These changes were approved by the KEHA Board in November 2021 or March 2022 for presentation to voting delegates for consideration. Text to be removed is struck through with two lines. Text to be added is in bold and underlined. These changes will be presented for vote at the KEHA Business Meeting to be held May 11, 2022, at 10:00 a.m. CDT as part of the KEHA State Meeting in Owensboro.

### ARTICLE III - OFFICERS AND ELECTED CHAIRMEN ELECTION AND DUTIES

#### Section 4. Nomination and Election of KEHA Officers and Elected Chairmen.

- k. Officers, with the exception of President-elect, shall serve for a term of three years or until their successors are elected or appointed. The President-elect shall serve for one year, followed by a three-year term as President. ~~No officer shall succeed himself/herself in the same office.~~ **No officer shall submit credentials for an additional term for the office they currently hold.** New officers will take office July 1.
- l. Elected Educational Program Chairmen shall serve for a term of three years or until a successor is elected or appointed. ~~No elected Chairman shall succeed himself/herself in the same office.~~ **No chairman shall submit credentials for an additional term for the office they currently hold.** New Chairmen will take office July 1.
  - (1) The following Chairmen shall be elected the same year as the First Vice President and Treasurer.
    - Environment, Housing & Energy
    - Leadership Development
    - Food, Nutrition & Health
  - (2) The following Chairmen shall be elected the same year as the President Elect and Second Vice President.
    - Family & Individual Development
    - Cultural Arts & Heritage
    - International
  - (3) The following Chairmen shall be elected the same year as the Secretary.
    - 4-H Youth Development
    - Management & Safety
- m. The Marketing and Publicity Chairman shall serve for a term of three years or until a successor is elected or appointed ~~but shall not succeed himself/herself.~~ **The current chairman is not eligible to submit credentials for an additional term.** The first election will be held 2020, then subsequently elected every three years thereafter. The chairman shall take office July 1.

- n. The Executive Committee shall be responsible for making appointments to fill the vacancy occurring in any elected position with the exception of President or President-elect. The appointment shall be for the remainder of the unexpired term. In the event of a vacancy occurring in the office of President, the First Vice President shall fill the unexpired term. Any open position will be announced, and credentials will be accepted that are postmarked within thirty (30) days of the announcement. **If no credentials are received within the 30 day timeframe, the Executive Committee will appoint a qualified candidate to fill the vacancy.**

## ARTICLE V – FINANCING

### Section 1. Dues

- a. Annual dues of the KEHA shall be ~~four dollars~~ **five dollars** per member payable by December 15 of each year to the KEHA Treasurer by the Treasurer of each County Association, based on membership as of December 1 and shall be delinquent on December 31. Any county whose dues are delinquent will not have the privilege of voting at the Annual Business Meeting of the KEHA. **The amount of the dues will be reviewed a minimum of every five years starting in 2027.**

KEHA Budget Report  
Fiscal Year 2020-2021

Projected Income	Budget	Actual	Difference
Dues (13,500 members @ \$4.00)	\$ 54,000.00	\$ 42,988.00	\$ (11,012.00)
Merchandise	\$ 3,500.00	\$ 8,126.90	\$ 4,626.90
Interest	\$ 100.00	\$ 59.43	\$ (40.57)
Carry Forward From Fiscal Year Ending June 30, 2020	\$ 5,695.00	\$ 14,647.76	\$ 8,952.76
UK Refund Public R. Club M.	\$ -	\$ 1,123.85	\$ 1,123.85
<b>TOTAL EXPECTED INCOME</b>	<b>\$ 63,295.00</b>	<b>\$ 66,945.94</b>	<b>\$ 3,650.94</b>
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Dues (CWC, ACWW, NVON, Non-Profit Network)	\$ 500.00	\$ 315.00	\$ (185.00)
Program of Work (8 Chairmen @ \$250 each)	\$ 2,000.00	\$ 439.96	\$ (1,560.04)
Memorial Fund	\$ 100.00	\$ -	\$ (100.00)
New Board Member Orientation (Transition Meeting)	\$ 1,000.00	\$ -	\$ (1,000.00)
<b>Executive Committee Expenses</b>	<b>\$ 3,500.00</b>	<b>\$ 86.95</b>	<b>\$ (3,413.05)</b>
President	\$ -	\$ -	\$ -
President-Elect	\$ 1,000.00	\$ 20.00	\$ (980.00)
1st Vice President	\$ 250.00	\$ 19.03	\$ (230.97)
2nd Vice President	\$ 200.00	\$ -	\$ (200.00)
Secretary	\$ 750.00	\$ 540.34	\$ (209.66)
Treasurer	\$ 150.00	\$ -	\$ (150.00)
Parliamentarian	\$ -	\$ -	\$ -
<b>Board Travel to Area Meetings</b>	<b>\$ 2,000.00</b>	<b>\$ 254.02</b>	<b>\$ (1,745.98)</b>
<b>Board Expenses</b>	<b>\$ 6,500.00</b>	<b>\$ 248.85</b>	<b>\$ (6,251.15)</b>
Fall Board	\$ 7,500.00	\$ 55.80	\$ (7,444.20)
Spring Board	\$ 4,000.00	\$ 725.03	\$ (3,274.97)
State Meeting	\$ 4,375.00	\$ 3,330.00	\$ (1,045.00)
NVON	\$ 50.00	\$ -	\$ (50.00)
<b>Archives</b>	<b>\$ 50.00</b>	<b>\$ -</b>	<b>\$ (50.00)</b>
<b>Insurance &amp; Taxes</b>	<b>\$ 1,300.00</b>	<b>\$ 1,301.00</b>	<b>\$ 1.00</b>
General Liability	\$ 1,200.00	\$ 1,068.00	\$ (132.00)
Treasurers Bond	\$ 1,500.00	\$ 1,500.00	\$ -
CPA	\$ 50.00	\$ 15.00	\$ (35.00)
Corporation Fee	\$ 150.00	\$ 340.66	\$ 190.66
Sales Tax	\$ 250.00	\$ -	\$ (250.00)
Legal Fees	\$ -	\$ -	\$ -
<b>Public Relations</b>	<b>\$ 2,500.00</b>	<b>\$ 4,134.76</b>	<b>\$ 1,634.76</b>
KEHA merchandise	\$ 600.00	\$ 600.00	\$ -
Membership Awards	\$ 1,000.00	\$ 629.36	\$ (370.64)
Club Materials (Inspiration, Recreation & Book List)	\$ 620.00	\$ 988.34	\$ 368.34
Manual	\$ 6,800.00	\$ 6,095.74	\$ (704.26)
Newsletter	\$ 7,000.00	\$ -	\$ (7,000.00)
Area Meetings (14 @ \$500.00)	\$ 750.00	\$ -	\$ (750.00)
Marketing Toolkit	\$ -	\$ 294.00	\$ 294.00
Website Domains	\$ -	\$ -	\$ -
<b>Outside Organizations</b>	<b>\$ 1,000.00</b>	<b>\$ 1,000.00</b>	<b>\$ -</b>
4-H Senior Conference Awards	\$ 300.00	\$ -	\$ (300.00)
Master Farm Judging	\$ 2,100.00	\$ 300.00	\$ (1,800.00)
Area Master Clothing Volunteer (14 @ \$150.00)	\$ 300.00	\$ -	\$ (300.00)
KEA-FCS	\$ -	\$ -	\$ -
<b>KEHA Development Grants</b>	<b>\$ 2,000.00</b>	<b>\$ 900.00</b>	<b>\$ 1,100.00</b>
Deposit on 2022 St. 1/2	\$ -	\$ 7,000.00	\$ (7,000.00)
<b>TOTAL BUDGETED EXPENSES</b>	<b>\$ 63,295.00</b>	<b>\$ 32,201.84</b>	<b>\$ (31,093.16)</b>
<b>General Fund Profit/Loss</b>	<b>\$ -</b>	<b>\$ 34,744.10</b>	
<b>State Meeting Profit/Loss</b>		<b>-\$7,560.35</b>	
<b>OVERALL PROFIT/LOSS</b>		<b>\$27,183.75</b>	

Note: The board approved extra expenditures in the KEHA Merchandies line item.

## BUDGET - 2021 STATE MEETING

<b>INCOME</b>	<b>Budget</b>	<b>Actual</b>	<b>Difference</b>
Registration Fees	\$ 23,000.00	\$ 10,170.00	\$ (12,830.00)
Opening Meal 300 @ \$40	\$ 12,000.00	\$ 7,308.00	\$ (4,692.00)
Master Farm Homemaker Lunch 35 @ \$30	\$ 1,050.00	\$ 722.00	\$ (328.00)
Closing Lunch 275 @ \$30	\$ 8,250.00	\$ 4,887.00	\$ (3,363.00)
Shirts @ \$20	\$ 2,000.00	\$ 2,430.00	\$ 430.00
Hands-On Expenses	\$ 750.00	\$ -	\$ (750.00)
Learning Session Fees	\$ 1,000.00	\$ -	\$ (1,000.00)
Trade Show (vendors)	\$ 2,125.00	\$ -	\$ (2,125.00)
Quilt Square Auction Income	\$ 2,000.00	\$ -	\$ (2,000.00)
Voided Checks for 2020	\$ -	\$ 524.00	\$ 524.00
<b>TOTAL INCOME</b>	<b>\$ 52,175.00</b>	<b>\$ 26,041.00</b>	<b>\$ (26,134.00)</b>
<b>EXPENSES</b>	<b>Budget</b>	<b>Actual</b>	<b>Difference</b>
Opening Meal	\$ 11,400.00	\$ 7,830.56	\$ (3,569.44)
Master Farm Homemaker Lunch	\$ 980.00	\$ 639.96	\$ (340.04)
Closing Lunch	\$ 7,700.00	\$ 5,289.21	\$ (2,410.79)
Table Rental (Cultural Arts; Trade Show)	\$ 1,500.00	\$ -	\$ (1,500.00)
Audio/Visual Equipment	\$ 5,000.00	\$ 1,670.00	\$ (3,330.00)
Speakers	\$ 1,400.00	\$ 200.00	\$ (1,200.00)
Decorations	\$ 1,200.00	\$ 115.97	\$ (1,084.03)
Printing	\$ 500.00	\$ 173.92	\$ (326.08)
Tote Bags (\$4.5 per bag at 575 bags)	\$ 2,592.00	\$ 2,547.00	\$ (45.00)
Registration Packets	\$ 978.00	\$ -	\$ (978.00)
Awards	\$ 600.00	\$ 425.00	\$ (175.00)
Shirts	\$ 1,500.00	\$ 1,635.00	\$ 135.00
Guests	\$ 400.00	\$ -	\$ (400.00)
Gifts	\$ 500.00	\$ -	\$ (500.00)
Hands-On Expenses	\$ 750.00	\$ -	\$ (750.00)
Learning Session Fees	\$ 1,000.00	\$ -	\$ (1,000.00)
Cultural Arts Judges and Ribbons	\$ 700.00	\$ 180.00	\$ (520.00)
Master Bill Rooms	\$ 6,100.00	\$ 5,398.80	\$ (701.20)
Meeting Room Rental	\$ 7,320.00	\$ 4,935.93	\$ (2,384.07)
Postage (vendor solicitations and confirmations)	\$ 55.00	\$ 124.00	\$ 69.00
Refunds 2020	\$ -	\$ 661.00	\$ 661.00
Transfer to Open NVON	\$ -	\$ 1,626.00	\$ 1,626.00
Refunds 2021	\$ -	\$ 149.00	\$ 149.00
<b>TOTAL EXPENSES</b>	<b>\$ 52,175.00</b>	<b>\$ 33,601.35</b>	<b>\$ (18,573.65)</b>
	\$ -	\$ (7,560.35)	

KEHA Proposed Budget  
Fiscal Year 2022-2023

Projected Income	2021-2022 Budget	2022-2023 Budget
Dues (11,000 members @ \$4.00)	\$ 44,000.00	\$ 44,000.00
Merchandise	\$ 3,500.00	\$ 2,500.00
Interest	\$ 100.00	\$ 60.00
Carry Forward From Fiscal Year Ending June 30, 2021	\$ 13,250.00	\$ 11,340.00
<b>TOTAL EXPECTED INCOME</b>	<b>\$ 60,850.00</b>	<b>\$ 57,900.00</b>
<b>Projected Expenses</b>		
Dues (CWC, ACWW, NVON, Non-Profit Network)	\$ 500.00	\$ 500.00
Program of Work (8 Chairmen @ \$200 each)	\$ 2,000.00	\$ 1,600.00
Memorial Fund	\$ 100.00	\$ 50.00
New Board Member Orientation (Transition Meeting)	\$ 1,500.00	\$ 1,250.00
<b>Executive Committee Expenses</b>		
President	\$ 3,000.00	\$ 3,000.00
President Elect	\$ 500.00	\$ -
1st Vice President	\$ 1,000.00	\$ 1,000.00
2nd Vice President	\$ 250.00	\$ 250.00
Secretary	\$ 200.00	\$ 150.00
Treasurer	\$ 750.00	\$ 750.00
Parliamentarian	\$ 100.00	\$ 50.00
Board Travel to Area Meetings	\$ 2,000.00	\$ 2,000.00
<b>Board Expenses</b>		
Fall Board	\$ 6,500.00	\$ 7,200.00
Spring Board	\$ 7,500.00	\$ 8,000.00
State Meeting	\$ 4,000.00	\$ 4,000.00
NVON	\$ 1,600.00	\$ 1,000.00
Archives	\$ 50.00	\$ 50.00
<b>Insurance &amp; Taxes</b>		
General Liability	\$ 1,300.00	\$ 1,400.00
Treasurers Bond	\$ 1,200.00	\$ 1,100.00
CPA	\$ 1,500.00	\$ 1,500.00
Corporation Fee	\$ 50.00	\$ 50.00
Sales Tax	\$ 150.00	\$ 150.00
Legal Fees	\$ 250.00	\$ 250.00
<b>Public Relations</b>		
KEHA merchandise	\$ 2,500.00	\$ 2,000.00
Membership Awards	\$ 600.00	\$ 600.00
Club Materials (Inspiration, Recreation & Book List)	\$ 1,000.00	\$ -
Manual	\$ 500.00	\$ 500.00
Newsletter	\$ 6,800.00	\$ 6,300.00
Area Meetings (14 @ \$500.00)	\$ 7,000.00	\$ 7,000.00
Marketing Toolkit	\$ 750.00	\$ 500.00
<b>Outside Organizations</b>		
4-H Senior Conference Awards	\$ 1,000.00	\$ 1,000.00
Master Farm Judging	\$ 300.00	\$ 300.00
Area Master Clothing Volunteer (14 @ \$150.00)	\$ 2,100.00	\$ 2,100.00
KEA-FCS	\$ 300.00	\$ 300.00
KEHA Development Grants	\$ 2,000.00	\$ 2,000.00
<b>TOTAL BUDGETED EXPENSES</b>	<b>\$ 60,850.00</b>	<b>\$ 57,900.00</b>

**PROPOSED BUDGET - 2023 KEHA STATE MEETING**

<b>INCOME</b>		<b>2022</b>	<b>2023</b>
	Registration Fees	\$ 20,250.00	\$ 21,250.00
	Opening Meal 250 @ \$40	\$ 10,000.00	\$ 8,400.00
	Master Farm Homemaker Lunch 25 @ \$30	\$ 750.00	\$ 900.00
	Closing Lunch 225 @ \$30	\$ 6,750.00	\$ 7,000.00
	Shirts @ \$18	\$ 1,500.00	\$ 1,440.00
	Hands-On Expenses	\$ 500.00	\$ 500.00
	Learning Session Fees	\$ 750.00	\$ 750.00
	Trade Show (vendors)	\$ 1,275.00	\$ 1,600.00
	Quilt Square Auction Income	\$ 2,000.00	\$ 2,360.00
<b>TOTAL INCOME</b>		<b>\$ 43,775.00</b>	<b>\$ 44,200.00</b>
<b>EXPENSES</b>		<b>2022</b>	<b>2023</b>
	Opening Meal	\$ 9,500.00	\$ 8,000.00
	Master Farm Homemaker Lunch	\$ 700.00	\$ 900.00
	Closing Lunch	\$ 6,300.00	\$ 6,800.00
	Table Rental (Cultural Arts; Trade Show)	\$ 1,500.00	\$ 1,500.00
	Audio/Visual Equipment	\$ 5,000.00	\$ 6,400.00
	Speakers	\$ 1,200.00	\$ 1,000.00
	Decorations	\$ 1,200.00	\$ 1,200.00
	Printing	\$ 500.00	\$ 250.00
	Tote Bags (\$5 per bag at 450 bags)	\$ 2,250.00	\$ 2,550.00
	Registration Packets	\$ 870.00	\$ 625.00
	Awards	\$ 600.00	\$ 500.00
	Shirts	\$ 1,350.00	\$ 1,200.00
	Guests	\$ 400.00	\$ 400.00
	Gifts	\$ 500.00	\$ 450.00
	Hands-On Expenses	\$ 500.00	\$ 500.00
	Learning Session Fees	\$ 750.00	\$ 750.00
	Cultural Arts Judges and Ribbons	\$ 500.00	\$ 400.00
	Master Bill Rooms	\$ 6,100.00	\$ 6,200.00
	Postage (vendor solicitations and confirmations)	\$ 55.00	\$ 75.00
	Meeting Room Rental	\$ 4,000.00	\$ 4,500.00
<b>TOTAL EXPENSES</b>		<b>\$ 43,775.00</b>	<b>\$ 44,200.00</b>

## 2021 Kentucky Extension Homemakers Membership Report

County	2021 Members	2020 Members	Gain/Loss
Adair	116	113	3
Allen	58	67	-9
Anderson	39	45	-6
Ballard	88	58	30
Barren	124	120	4
Bath	96	60	36
Bell	93	98	-5
Boone	273	285	-12
Bourbon	200	204	-4
Boyd	82	78	4
Boyle	81	90	-9
Bracken	72	81	-9
Breathitt	43	44	-1
Breckinridge	93	96	-3
Bullitt	104	103	1
Butler	56	67	-11
Caldwell	77	90	-13
Calloway	44	62	-18
Campbell	70	63	7
Carlisle	145	121	24
Carroll	55	55	0
Carter	177	177	0
Casey	25	13	12
Christian	110	133	-23
Clark	204	209	-5
Clay	47	40	7
Clinton	33	30	3
Crittenden	39	46	-7
Cumberland	92	97	-5
Daviess	68	66	2



County	2021 Members	2020 Members	Gain/Loss
Edmonson	65	43	22
Elliott			
Estill	36	27	9
Fayette	315	371	-56
Fleming	105	87	18
Floyd	45	50	-5
Franklin	125	59	66
Fulton	41	40	1
Gallatin	114	112	2
Garrard	31	39	-8
Grant	176	195	-19
Graves	70	59	11
Grayson	65	44	21
Green	81	68	13
Greenup	150	115	35
Hancock	25	24	1
Hardin	292	256	36
Harlan	58	69	-11
Harrison	175	189	-14
Hart	69	73	-4
Henderson	65	65	0
Henry	70	76	-6
Hickman	46	46	0
Hopkins	104	102	2
Jackson	13	34	-21
Jefferson	58	61	-3
Jessamine	66	69	-3
Johnson	128	102	26
Kenton	131	123	8
Knott	88	103	-15
Knox	25	23	2

County	2021 Members	2020 Members	Gain/Loss
LaRue	26	27	-1
Laurel	172	154	18
Lawrence	36	39	-3
Lee	42	32	10
Leslie	70	67	3
Letcher	144	120	24
Lewis	47	42	5
Lincoln	120	101	19
Livingston	25	33	-8
Logan	41	51	-10
Lyon	61	66	-5
Madison	325	320	5
Magoffin	50	73	-23
Marion	27	16	11
Marshall	76	83	-7
Martin	48	35	13
Mason	250	200	50
McCracken	106	99	7
McCreary	9	8	1
McLean	51	46	5
Meade	197	218	-21
Menifee	34	32	2
Mercer	49	42	7
Metcalfe	49	54	-5
Monroe	87	88	-1
Montgomery	95	100	-5
Morgan	151	105	46
Muhlenberg	110	116	-6
Nelson	90	87	3
Nicholas	60	50	10

County	2021 Members	2020 Members	Gain/Loss
Ohio	74	110	-36
Oldham	60	88	-28
Owen	108	127	-19
Owsley	54	54	0
Pendleton	142	118	24
Perry	55	55	0
Pike	72	103	-31
Powell	24	21	3
Pulaski	225	234	-9
Robertson	12	19	-7
Rockcastle	54	46	8
Rowan	39	27	12
Russell	51	43	8
Scott	441	336	105
Shelby	179	173	6
Simpson	48	44	4
Spencer	65	37	28
Taylor	236	291	-55
Todd	73	97	-24
Trigg	76	94	-18
Trimble	28	42	-14
Union	32	35	-3
Warren	81	104	-23
Washington	37	43	-6
Wayne	192	181	11
Webster	26	34	-8
Whitley	69	65	4
Wolfe		12	-12
Woodford	58	75	-17
<b>Totals</b>	<b>10,895</b>	<b>10,747</b>	<b>148</b>

**OFFICER NOMINATION FORM**

Check One: County \_\_\_\_\_ Area \_\_\_\_\_ state ✓

NAME OF NOMINEE Brenda Ruth Hammons

ADDRESS OF NOMINEE 110 Vista Court  
Stanford, Ky 40484

Phone 859-338-1533 Email brhammons65@yahoo.com

Nomination for:(check one) President  President-Elect ( )  
Vice-President ( ) Secretary ( ) 1<sup>st</sup> Vice-President for Program ( )  
Treasurer ( ) 2<sup>nd</sup> Vice-President for Member Resources ( )

**Personal Sketch of Nominee:**

Hobbies Reading; sewing; oil painting; crafting; and golfing. I enjoy people and staying busy. We are raising our 9yr old great grandson we've had him 8 yrs. I enjoy watchin him in his sports

**Offices Held in KEHA and Number of Years in Each Office:**

Offices Held:	Local Club	County	Area	State
President	12	9	3	
Vice President	3	2		
Secretary	2	3		3
Treasurer	2			
Educational Chairman List:	Foods Nut - 9 Leadership - 6 Mgt + Saf - 3 Housins - 3 Family Int - 6 International - 9	Foods Nut - 3		
Committee Chairman List:	Pennies for Schol - 2 yr Ovation Concert - 6 yr Fund Raisins - 9 yr	International - 3 Event Float Comm. - 2 yr Veterian Day - 3 yr Special Foods Ad. - 2 yr Fund Raising - 6 yr Chairperson Training - 6 yr		

**Other:** Community organizations in which the nominee has served as an officer (list and give offices held), committees served on, awards received:

Lincoln County Ext. Council member 12yr. - President 1yr of (3yr term);  
OPI (oil painting club) President 17yr; Pen & Ink Club President 15yr;  
Photo Club President 6yr, V. Pres - 2yr; Lincoln County  
Outstanding Homemaker 1yr; Garrard County Fair Board 5yrs  
I taught Home Economics for 27 years, retired and been a  
Lincoln County Homemaker for 16 years

Brenda R. Hammons  
To be signed by the Nominee

Additional comments on this nominee from a Homemaker member or agent. (An ability to assume leadership in Homemakers programs would be of great help, especially in the area you are

Brenda Hammons has been actively involved in Extension Homemakers for many years. She has served in various positions at the club, county, area, and state levels. Brenda is currently serving as the Lincoln County Extension Homemakers President. She has served as the Fort Harrod Area President and the KEHA State Secretary. She has served in other officer positions and in various chairperson positions. Brenda is knowledgeable about the mission and goals of the Extension Homemakers Association. She has served on other advisory councils and is currently the President of our County Extension Council. Brenda is a very dependable, hard-working member who is always willing and ready to help others. She often teaches classes and has organized and led many special interest Extension Homemaker clubs. Brenda Hammons is a great leader. I am confident that she will do a great job as the President of the Kentucky Extension Homemakers Association. I highly approve of her nomination and support her in this role.

Rita Stewart

County Extension Agent for Family and Consumer Sciences

Lincoln County Extension Office

104 Metker Trail

Stanford, KY 40484

606-365-2447

Appendix 5  
June 2020

## STATE OFFICER NOMINATION FORM

**Please do not include information not requested on this form. All information should be typed or legibly printed.** (Qualifications are listed in Bylaws Article III, Sec 4. Position descriptions for each state officer position are available at [www.keha.org](http://www.keha.org) in the State Board section.)

Send to: Judy Jackson, KEHA Secretary, 5770 Elliston-Mt. Zion Road, Dry Ridge, KY 41035

**Forms should be sent by certified mail and must be postmarked no later than thirty (30) days prior to the start of the KEHA Annual Meeting.**

NAME OF NOMINEE Wanda Atha

ADDRESS OF NOMINEE 475 hwy 151

Frankfort ky 40601

COUNTY Franklin

Phone 502-229-8354 Email wanda.atha@ky.gov

Nomination for: President ( )  
 (check one) President-Elect ( )  
 1<sup>st</sup> Vice-President for Program ( )  
 2<sup>nd</sup> Vice-President for  
                   Member Resources ( )  
 Secretary (X)  
 Treasurer ( )

### Offices Held in KEHA and Number of Years in Each Office:

Offices Held:	Local Club	County	Area	State
President	2	2		
Vice President	4	2		
Secretary	4	4	3	
Treasurer				

Committee Chairmen (list):

State: Individual and Dev chair, Area: Craft am planning, area meeting planning, County - all

8 Committee chairpersons

**Personal Sketch of Nominee: (Optional)**

Hobbies: Gardening, crocheting, reading, grandchildren, reading thre daily paper  
\_\_\_\_\_  
\_\_\_\_\_

**Other:** Community organizations in which nominee has served as an officer (list and give offices held), committees served on, awards received.

Bible school at church teacher and leaders, Sunday school teacher pre schoolers  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Wanda Atha  
(To be signed by the Nominee)

Additional comments on this Nominee from County President or Agent. (An ability to assume leadership in Extension Homemakers programs would be of great help, especially in the area you are submitting credentials.)

**Agent's Comments for Wanda Atha's Nomination:**

I have had the opportunity and pleasure of working with Wanda Atha at the area level for many years. Wanda has been actively involved in Extension Homemakers. She has served as the KEHA State Family and Individual Development chairperson. She has served as the Fort Harrod Area Secretary. She has served in various officer and chairperson positions at the club and county levels. Wanda is one who wants to make a positive difference and one who is dependable and hard-working. I am confident that she will do a great job as the Secretary of the Kentucky Extension Homemakers Association. I highly approve of her nomination and support her in this role.

Rita Stewart  
County Extension Agent for Family and Consumer Sciences  
Lincoln County Extension Office  
104 Metker Trail  
Stanford, KY 40484  
606-365-2447

## STATE CHAIRMAN NOMINATION FORM

Please do not include information not requested on this form. All information should be typed or legibly printed. Additional pages should not be attached or submitted. (Qualifications listed in Bylaws Article III Section 4. Position descriptions for each state chairman position are available at [www.keha.org](http://www.keha.org) in the State Board section.)

Send to: Judy Jackson, KEHA Secretary, 5770 Elliston-Mt. Zion Road, Dry Ridge, KY 41035

**Forms should be sent by certified mail and must be postmarked no later than thirty (30) days prior to the start of the KEHA Annual Meeting.**

NAME OF NOMINEE Denise Boebinger  
 ADDRESS OF NOMINEE 3275 Bald Knob Rd.  
Frankfort Ky 40601  
 COUNTY Franklin  
 Phone 502 330 1978 Email dboebinger@me.com

Educational Chairmen: (Check One)

- |   |                                |
|---|--------------------------------|
| Environment, Housing, Energy _____                              | Cultural Arts & Heritage _____ |
| Family & Individual Development _____                           | Food, Nutrition & Health _____ |
| 4-H Youth Development <input checked="" type="checkbox"/> _____ | International _____            |
| Leadership Development _____                                    | Management & Safety _____      |

Marketing and Publicity Chairman \_\_\_\_\_

### Offices Held in KEHA and Number of Years in Each Office:

Offices Held:	Local Club	County	Area	State
President		2		
Vice President				
Secretary				
Treasurer	3 yrs			
Educational Chairman <i>Please List:</i>	4-H chair	4-H Chair		
Committee Chairman <i>Please List:</i>				



**Personal Sketch of Nominee: (Optional)**

Hobbies: Birdwatching, baking, quilting, reading, hiking  
bee keeping

**Other:** Community organizations in which the nominee has served as an officer (list and give offices held), committees served on, awards received:

Franklin County 4-H Council President

Capital Day School Board Secretary

Franklin County Extension Board

Denise Boelger  
To be signed by the Nominee

Additional comments on this Nominee from County President or Agent. (An ability to assume leadership in Extension Homemakers programs would be of great help, especially in the area you are submitting credentials.)

Denise will be an excellent state Chairman  
Her leadership abilities are above our expectations.  
She currently serves as Homemaker President  
in Franklin Co. CEC and District Board. I  
support her nomination without any hesitation.

SIGNED: Impera Magee  
County President or Agent

Please do not include any information except this form and do not include additional pages. All information should be included on this form.

## STATE CHAIRMAN NOMINATION FORM

Please do not include information not requested on this form. All information should be typed or legibly printed. Additional pages should not be attached or submitted. (Qualifications listed in Bylaws Article III Section 4. Position descriptions for each state chairman position are available at [www.keha.org](http://www.keha.org) in the State Board section.)

Send to: Judy Jackson, KEHA Secretary, 5770 Elliston-Mt. Zion Road, Dry Ridge, KY 41035

**Forms should be sent by certified mail and must be postmarked no later than thirty (30) days prior to the start of the KEHA Annual Meeting.**

NAME OF NOMINEE Peggy Tracy

ADDRESS OF NOMINEE 241 Bethlehem Rd

Paris, KY 40361-2404

COUNTY Bourbon

Phone 859-749-1755 Email peggytracy@att.net

Educational Chairmen: (Check One)

- |                                       |   |
|---------------------------------------|---|
| Environment, Housing, Energy _____    | Cultural Arts & Heritage _____                                |
| Family & Individual Development _____ | Food, Nutrition & Health _____                                |
| 4-H Youth Development _____           | International _____   |
| Leadership Development _____          | Management & Safety <input checked="" type="checkbox"/> _____ |

Marketing and Publicity Chairman \_\_\_\_\_

### Offices Held in KEHA and Number of Years in Each Office:

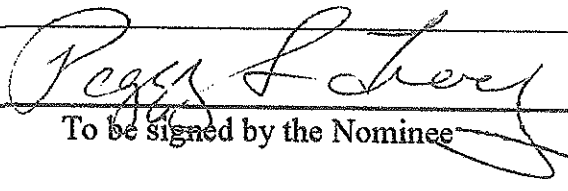
Offices Held:	Local Club	County	Area	State
<b>President</b>				
<b>Vice President</b>	2009 (1 term)		2018-present	
<b>Secretary</b>	2010 (2 terms)			
<b>Treasurer</b>				
<b>Educational Chairman</b> <i>Please List:</i>	<ul style="list-style-type: none"> <li>• 4 years: 4-H Youth Dev.</li> <li>• 5 years: Food, Nutrition &amp; Health</li> <li>• 1 year: Family &amp; Individual Dev.</li> </ul>	<ul style="list-style-type: none"> <li>• 2 years: 4-H Youth Dev.</li> <li>• 5 years: Food, Nutrition &amp; Health</li> </ul>	<ul style="list-style-type: none"> <li>• 2 years: 4-H Youth Dev.</li> <li>• 6 years: Food, Nutrition &amp; Health</li> </ul>	
<b>Committee Chairman</b> <i>Please List:</i>	<ul style="list-style-type: none"> <li>• Annual meeting</li> <li>• Ovarian Cancer</li> <li>• Membership Dues</li> <li>• Leadership Academy</li> </ul>	<ul style="list-style-type: none"> <li>• Cookbooks</li> <li>• Bylaws</li> <li>• Annual Meeting</li> <li>• Ovarian Cancer</li> <li>• Membership Dues</li> </ul>		

**Personal Sketch of Nominee: (Optional)**

Hobbies: Canning, teaching classes for cooking with 4-H Youth, crafting classes,  
Leadership Academy graduate, volunteering, local Farmers Market participant,  
Packing food for local Extension Office backpack program

**Other: Community organizations in which the nominee has served as an officer (list and give offices held), committees served on, awards received:**

County Extension Council and Board Member; County 4-H Council; Farmers Market Board;  
Bourbon County Fair Board Homemakers Representative; Clintonville Cemetery Board Member;  
Awarded "Outstanding Leadership" Award from Bourbon County Extension Homemakers in 2015.

  
To be signed by the Nominee

**Additional comments on this Nominee from County President or Agent. (An ability to assume leadership in Extension Homemakers programs would be of great help, especially in the area you are submitting credentials.)**

Peggy has proven that she is qualified to serve as KEHA committee chair in most all categories. She  
has served on the county 4-H Council for over 10 years and is active in working with the 4-H youth  
As well as planning many of the local events. Peggy has also expressed an interest in the position of  
Management and Safety Chair. She is equally qualified for this position in that she keeps the local  
council on their toes with following all safety measures at various events. A KEHA committee  
would definitely be in good hands with Peggy Tracy. Peggy would also have the support of club,  
county and FCS agent in carrying out her responsibilities.

SIGNED: Kay Denniston  
County President or Agent, Bourbon County FCS

**Please do not include any information except this form and do not include additional pages. All information should be included on this form.**

# MOTION FORM

Please write the motion exactly as you want it presented.

I move that:

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Signed: \_\_\_\_\_

Title, if any \_\_\_\_\_

PLEASE SEND THIS COMPLETED FORM TO THE CHAIR.

THANK YOU